

Teaneck Community Charter School Board of Trustees

Minutes from Meeting: January 9, 2023

In Person

[Meeting called to order](#): Xiomara Hadnot at 704pm

Attendance:

Xiomara Hadnot

Nathalie Lazu

Keisha Carter

Heather Goodrich

Lorelle Holway

Yvette Gonzalez

Anthony McGilchrist

Ralph Gallo

Sonia Torres

Geoffry Keitel

Minutes Approvals: Oct + Nov: Carter moves / Hallway 2nd

RG: Director's Report: Enrollment 357 currently 5th grader starts tomorrow.

Lottery is this Friday 1/13 at 4pm - Virtual. The numbers for submissions are 295 applications for 45 spots. That number could increase throughout the year. 17 are K and 14 are siblings. Numbers look really good. After letters of intent get send out, that will clarify if we have openings and we reach out to the waitlist.

Facilities Update: No major projects working on. Potential summer work. Tom and I are looking into fire alarm systems. Looking at grant money for this. Also, looking at Gym upgrades. Looking at the potential for new bleachers. Currently in standing room only, not comfortable for the community. This would allow us to host tournaments and other sporting events. We should also get a proposal for hoop adjusters. Typically it's 10 feet but it will allow for a the younger groups to play if we are able to lower the hoops. We are looking at all options and see what the cost will be. Couple things to highlight, we are using the facility to host these kinds of events. Its been interesting having larger groups but we are getting there. Everyone is excited to see the games but without the new bleachers we are short on space. We are also looking at custodial support. Tonight we are looking at a new resume as well. We had our HVAC comp come and replace all the filters. Otherwise things are moving ahead. XH: Are we in a position to look at additional security for these events? RG: We are looking into this now. We don't have it in the works for this year but potentially for next year. Maybe touch base with Teaneck Public Schools and see what they do for their large events.

Sonia - we are still looking for 5 + 6 Science Teacher. Tonight we are hiring a new Special Ed Teacher - Starts the 17th. We have a substitute teacher we would like to appt - Julia Guzman - alum TCCS. We have a few positions to appoint. We have a TCCS parent who is an EX-CO who is now volunteering to substitute. With substi you can come from any career. We don't require experience, but we do interview and ask specific questions. There is a criminal background check. After there is a process - with transcript, etc. They will shadow the teachers. Sometimes the teachers give us feedback and as it works out you get called back more. The licenses you apply for are through the country but it's valid for the State. Quiz Bowl Tournament will be hosted by TCCS. Jan 24th.

Committee Reports:

Finance: School trips \$12K - / Revised budget / Based on enrollment the anticipated budget reduction. The reduction that is anticipated is about \$200K - Gallo: We will go over in great detail and then the Board will approve our revised budget. Audit has been changed to **Mar 17, 2023** . Audit usually takes place in December - it's been pushed back across the state. Audit will be for 2021 - 2022. We anticipate more trips in the Spring.

Governance: Policy updates. Waiting for liaison Matt to get back to us to update the policy. Going over results of school surveys and staying on top of the needs. Making sure to send them out earlier this year. Spoke about Sports programs. Dwayne Harley - VP of Friends - potential upcoming projects. Other misc topics we spoke about.

Curriculum: Updates from each chair person. Science and stem teacher is still needed. 7/8 stem project will incorporate graphic design and will collaborate with Ms. Abbie. The 5-8 students will soon begin a joint project for Black History Month, 'The Periodic Table of Black History,' will be displayed in the atrium once completed to share and celebrate important African American figures throughout history.

Mrs. Kwiatkowski is new ELA chair and will meet with teachers to help with implementing new program and collecting data for the middle of the year presentation.

Mr. Adam started 2nd round for basic skills and will collect math data, Will be looking into new math program for 7/8 students.

Basic Skills Update: We now have 4 instructors so we are able to provide basic skills to more students.

I&RS update: 10 open cases - working with basic skills instructors and case managers to review cases.

Mr. Keitel is at the end stages for eligibility into G&T program. Letters will go out beginning of next week. CogAT

complete → technical difficulties caused delay. Currently meeting during boost once a week with current G&T students.

Communications: For the form, we talked about having an intro explaining why we wanted to collect the information to tap into the community's field, occupation, skills, talents, hobbies as part of our strategic planning goals for building up curriculum with more experiential learning and to get buy-in/motivation to

inspire the children. Survey results to be compiled into a spreadsheet to be available as a resource to teachers (and TCSCO?), but not for public consumption. We also mentioned possible opportunities for community members to be zoom speakers, host field trips, and be involved with a career day event. Also include questions about the person's interest level in being involved? There was also discussion about awarding PBIS points or some type of reward or raffle for completing the form. One other topic that we discussed was the goal of helping the community understand the role of the board, as well as a possible quarterly Board newsletter to get to know your board members better.

Make - how would you be interested in participating - check all that apply / collect email office - Name, email, student name and grade /

Welcome Mr Keitel as official Ex-Officio

Resolutions:

2301-01 - Budget Summary:

Moved by: Valeo Just

Second: Hollway

YES: Carter, Gonzalez, Goodrish, Hollway, Luzo, McCrhgist, Haddnot, Vallejo-Juto

Resolution Carries: Yes

2301-02 - SBA Financial Reports (November 2022):

Moved by: Vallejo -Juste

Second: Hollway

YES: Carter, Gonzalez, Goodrish, Hollway, Luzo, McCrhgist, Haddnot, Vallejo-Juto

Resolution Carries: Yes

2301-03 - Personnel Appointments (Substitutes):

Moved by: McGilchrist

Second: Carter

YES: Carter, Gonzalez, Goodrish, Hollway, Luzo, McCrhgist, Haddnot, Vallejo-Juto

Resolution Carries: Yes

2301-04 - Personnel Revision (Temporary):

Moved by: McGilChrist

Second: Lazu

YES: Carter, Gonzalez, Goodrish, Hollway, Luzo, McCrhgist, Haddnot, Vallejo-Juto

Resolution Carries: Yes

2301-05 - Personnel Appointment (Teacher):

Moved by: Gonzalez

Second: Lazu

YES: Carter, Gonzalez, Goodrich, Hollway, Luzo, McGilchrist, Haddnot, Vallejo-Juste

Resolution Carries: Yes

2301-06 - Personnel Appointment (Part Time Custodian):

Moved by: Hollway

Second: Gonzalez

YES: Carter, Gonzalez, Goodrich, Hollway, Luzo, McGilchrist, Haddnot, Vallejo-Juste

Resolution Follows: Carries

2301-07 - Personnel Appointments (Extracurricular):

Moved by: Carter

Second: Goodrich

YES: Carter, Gonzalez, Goodrich, Hollway, Luzo, McGilchrist, Haddnot, Vallejo-Juste

Resolution Carries: Yes

2301-08 - Field Trips:

Moved by: McGilChrist

Second: Gonzalez

YES: Carter, Gonzalez, Goodrich, Hollway, Luzo, McGilchrist, Haddnot, Vallejo-Juste

Resolution Carries: Yes

Meeting AdjournmentL 749pm