

# Teaneck Community Charter School Board of Trustees

## Minutes from Meeting: August 23, 2021

### VIRTUAL MEETING

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[Meeting called to order](#): 7:05pm by Julie Elliott

Open Public Meetings Act notice read by Julie Elliot

#### **Attendance**

##### [Board Members Present](#)

Julie Elliott  
Yvette Gonzalez  
Xiomara Hadnot  
Lorelle Holway  
Anthony McGilchrist  
Keisha Carter  
Kirk Mitchell  
Doug Anderson\*

Yvette Skaff (ex-officio)

##### [Administrators Present](#)

Ralph Gallo  
Sonia Torres  
Kristina Anders

\*present for a portion of the meeting

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#### **APPROVAL OF MINUTES**

- NA

#### **DIRECTOR'S REPORT**

- **Enrollment update: Full Enrollment**
- **Ready for the school year. Training today – 4 more days of training. Everyone is on the same page on plans for Sept 1<sup>st</sup>.**

**Covid19 Perimeters:**

**Speaking w/ other districts. Reviewing General overview of main components of upcoming school year.**

**Some modifications are based on new restrictions and mandates but most of it it's what we did last year.**

**The guidance: The Road Forward: The Governor put out Executive Order 251: mandatory mask and just today there is a mandate w/ personal vaccination.**

**1. Today the Governor mandates all personnel must be vaccinated by Oct 18<sup>th</sup>. Otherwise require constant covid testing. Unvaccinated employees will be responsible for all cost of testing. We are implementing his orders into our plan. We strongly encourage everyone who is eligible to get vaccinated. Per the guidance being vaxx is our best protection. How we respond to any cases in school has a lot to do w/ who is or not vaxxed. We will be pushing out as much info as we can about vaccinations. Prof of vax for those kids 12+ will be asked for. Nurse Roda will send out email soon.**

**2. Masking: all people inside school buildings need to wear masks. Certain situations ask for no mask, over exertion or gym, etc otherwise everyone must be wearing a mask inside. Outside, it's optional. As a parent if a child is outside and you prefer them to wear a mask, that's up to you.**

**3. Covid Testing: Non vaxxed people need to get tested 2x a week. Covid testing if someone experiences symptoms, positive cases.**

**4. Close Contact Quarantine: CDC def is if you are within 3 feet of each other for 15 within 24 hr period. Any member of a home room class is considered close contact. We are limited in space so understanding that members of the home room is considered close contact. Adults are within 6 feet within 15 min over 24 hrs. If you are vaxxed or have had covid for 90 days – you do not need to quarantine but must show negative test after 5 days. A lot of this is open to change depending on the current levels in the area. There may not be a school wide notification about close contacts, depending on the situation.**

**5. Cohorting Scheduling: Lower levels are only w/ their homeroom. Upper grade, math and science will be more split. Lunch will only be w/ homeroom classmates. Recess: co-mingling but enough space for social distancing.**

**6. Distancing in classrooms: 3 feet if possible, maybe more if class space allows. Markings are still on floors in the building. Outdoors – markings are on sidewalks when entering the building**

- 7. Classroom Seating:** to be facing forward in rows. We have enough room to accommodate. Individual facing ahead. Plexiglass desk and shields. Carpets yes – as long as 3 feet can be maintained.
- 8. Seating Charts:** will be required for upper grade math and science. Not trying to shut down 2 classes if not needed – This will help for tracing.
- 9. Lunch:** Weather permitting – lunch will be outside as much as we can. Late November if possible. Dress accordingly – will be made mandatory once scheduled. It's not optional. If there is rain, very cold or snow: lunch will be indoors with 3 feet apart with their homerooms. Alternating seats inside. Students can remove masks while eating. Lunch staff will come around to pick up trash to avoid traffic. Any classroom parties need to follow lunch protocols
- 10. Student Transition:** Schedules have been arranged to minimize outside traffic. Students will move from class to class but in staggered schedules to maintain social distancing. Lockers will be accessible but with permission when needed. Teachers will be responsible. Movement in class will be allowed. When possible outside instruction is permitted and encouraged.
- 11. See Presentation for Map showing Student Transition and Traffic flow.** One way traffic pattern on 2<sup>nd</sup> floor. Ralph showed graphics in the building
- 12. PE:** Should all be outside weather permitting. Students can take mask off if high-intensity if it creates trouble breathing. Students should be spaced out. Any equipment will be sanitized in between classes.
- 13. Student Assemblies:** Will be allowed as long as it's 3 feet apart and outdoor if possible
- 14. Health Screenings:** Daily student and staff temperature will NO LONGER be needed. Ease morning traffic flow. Parents will be required to send a digital monthly attestation that they will screen their children and make sure we hold parents accountable. Do not send your children into school with any covid symptoms or fever.
- 15. Visitors:** No longer allowed in the building as last year. Only vendors. Visitors need to be pre-approved by TCCS administration. Even for after school, you will pick up your child at the main entrance. Visitors need to wear mask at all times
- 16. Ventilation:** We did a major overhaul last year in our HVAC system. We are confident that they are very beneficial. With 5 positive cases last year, there was no transmission which helps us remain confident in the new system. Windows will be open when possible. Our service contract remains w/ filter change 4 times a year

**17. Student Illness & Isolation Room: Symptoms of Covid: loss of smell or taste, stomach issues, fever, congestion, body aches. Without a Dr note explaining an existing condition: asthma, allergies, etc, we will have a strict policy to send the child home showing any symptoms and will not be allowed back until a negative test is allowed. Room 109 will be our isolation room for illness and wait to be picked up. Students should be picked up within the 45 min window of the first call received.**

**18. Restrooms and Water Fountain: Only 1 student will go to the bathroom at a time. If it's busy, please wait outside. Only water bottles allowed, no water fountain. Water bottle filling station will be open in the gym.**

**19. Sports, Extracurriculars & After School: All allowed, parents need to complete covid clearance forms. The After school Program is full and running. Mr Adam has a waiting list.**

**20. Transportation is a go: Buses are operating at full capacity and students must wear masks.**

**21. Field Trips: Depending on local conditions. In the Spring of 2022. Especially outdoors, yes. For now they are limiting trips due to outside cases rising. Lunch on trips must be outside. Will be a goal in Spring of 2022.**

**22. Materials Management: In-Class cubbies will not be used for home items. Classroom libraries can be used. Wherever we can, we want to ensure that materials aren't shared. In cases when there is sharing, hand sanitizers will be required and constant cleaning/sanitizing. All students will receive a brand new Chromebook. Everyone is starting off on equal footing. Students will need to bring them back and forth every day. More accountability. In addition to our regular use policy, there will be a permission slip for parents for those bringing items home, etc. 3- 8 will bring back and forth, K- 2 they will keep chromebooks at school.**

**23. Student Arrival: 815am sharp. No one can arrive before 815am. 3- 8<sup>th</sup> will be dropped off in front of the building. K-2 will be walked to their classroom by their parents, escorted to the door. One way in the am, one way in the afternoon. If students arrive after 835am, go in the front door and get a late pass. All students should check-in w/ homeroom teacher and then get permission to go to the locker. Staff will be assigned in the hallways to ensure limited students, and move traffic along. Ralph shared a map. See presentation.**

**24. Student Dismissal: Parents will be asked to verify preferred dismissal. 310p bell for bussers and 315p for walkers. After Schoolers will be dismissed to the multipurpose room. Siblings will be assembled by the gym exit. Single children will be dismissed in the assigned grade level door. If students aren't picked up by 330pm – they will be assembled in the gym. You must pick up your child by 330pm or have a back up. We are legally allowed to call the Police as it's a safety issue. Please park legally when picking up your child. Parking lot will not**

be available due to the tent and lots of activity. For everyone's safety we must follow traffic patterns.

**25. Family & Community Events:** We are encouraging these events, it's what we do. All went really well last year. If it's outdoors, a mask will be required and food will be served. If indoor, no food but yes to mask. Depending on the event / # of people attending we may split folks inside and outside. In person, the Board of Trustee meeting will resume. Committee meetings will be virtual.

**26. Travel:** Students and Staff are permitted to travel. Follow CDC protocols depending on where you go. Non-Vaccinated folks must follow protocols.

**27. Cleaning and Sanitation:** Handwashing stations and sanitizing stations all around the building. Regular cleaning protocols will be followed. With PE more frequent cleaning \_ enhance cleaning. If someone is covid + we will close that area they have been in and sanitize.

**28. Quarantine Instruction:** We aren't looking to shutting down entire grades or the whole building. Live remote instruction will be provided for a homeroom that is quarantined. Following the regular schedule for upper grade. Younger kids will not be in front of the computer all day, a different schedule will be made. If it's a smaller group or 1 individual it will be handled differently – with independent work for the quarantine time period. Online guided resources. They can check in w/ a staff member for support and any needs. All as needed basis but hopefully we won't have a lot of these situations. We want to be as consistent as we can. Quarantine instruction only applies to a positive case or close contact.

**Meeting adjourned at 815pm.**