



TEANECK COMMUNITY CHARTER SCHOOL

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Dear 3rd-8th Grade Parents,

Thank you to all who have already submitted program change requests for the third trimester. As a reminder, a form only needs to be submitted if you are planning on changing your student's instructional program (to hybrid in-person or full remote) for the third trimester. If you are not making a change, no action is necessary. If you are still considering a change, please remember that the deadline to "Opt-in" for hybrid in-person instruction is next Wednesday, 3/10 and must be submitted online at <http://bit.ly/tccs-prog-change>.

On a separate note, I am writing to remind you about afternoon virtual office hours and assigned teacher meetings for students. As discussed in my January 2021 presentation about our revised hybrid schedule, when teachers assign students to afternoon virtual sessions, attendance is MANDATORY. While in-person instruction may end at 12:30pm for our 3rd-8th graders, our virtual school day continues until 3:30pm. Students are expected to participate and attend scheduled virtual meetings with teachers, as these individual and small group instruction opportunities are important for ensuring that students continue to progress as we approach the spring and begin to prepare for the 2021-2022 school year.

In addition to specifically scheduled meetings, all of our 3rd-8th grade instructors (including all Specials and Resource teachers) offer virtual office hours in their schedule during various afternoons of the week. I encourage you to review your students' schedules and Google classrooms for these meeting times and links and to take advantage of these opportunities for assistance with homework, classwork, or concepts that are being taught in class. If you have any questions about office hours, please reach out to your students' teachers directly.

Thank you for your cooperation and have a great weekend!

Best Regards,

Ralph Gallo

Lead Person / Director