



# TEANECK COMMUNITY CHARTER SCHOOL

563 Chestnut Avenue  
Phone: (201)833-9600  
E-Mail: [tccs@tccsnj.org](mailto:tccs@tccsnj.org)

Teaneck, NJ 07666  
Fax: (201)833-9225  
Website: [www.tccsnj.org](http://www.tccsnj.org)

TCCS is seeking to hire an instructional staff member for the Basic Skills Tutoring Program which will run throughout the 2020-2021 school year.

**Job Summary:** The Basic Skills instructor will work one-on-one and/or in small groups with general education students to support our district's instructional program by assessing the academic deficiencies of the students, planning remediation in reading, writing, or mathematics, and implementing the individual student improvement plans. Instruction is to take place virtually, outside of the regular contract hours.

**The basic skills instructor will be able to support our  
Duties and Responsibilities for Basic Skills instructors include but are not limited to:**

- Develop instructional goals and specific instructional objectives for each student selected for remedial teaching.
- Selects appropriate instructional materials and media to achieve the goals and objectives specified for each student under his/her care.
- Properly groups students for remedial instruction after consideration of the learning style and level of academic functioning of each student.
- Prepares for classes assigned and shows evidence of preparation upon request of administrative and supervisory personnel.
- Participates with other staff members in curriculum planning during designated meetings.
- Takes all necessary and reasonable precautions to protect supplies, equipment, materials, and facilities needed to implement effectively the planned instructional program.
- Assesses, on a regular basis, the extent to which students have acquired the objectives set for them.
- Strives to maximize the educational achievement of each student.

**Program Dates/Hours:**

- December 8 through June 18
- Two hours per week (scheduled as deemed appropriate by instructor and students)

**Compensation:**

- Stipend \$3,000

If interested, please submit a letter of interest to Director of Special Services, Kristina Anders at [kanders@tccsnj.org](mailto:kanders@tccsnj.org)