



TEANECK COMMUNITY CHARTER SCHOOL

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TCCS is seeking to hire an instructional staff member for the After School Academic Proficiency (ASAP) Program which will run throughout the 2020-2021 school year.

Job Summary: The ASAP instructor will work with classified students who are referred by their teachers and show difficulty completing assignments and understanding materials during regular school hours. Instruction is to take place virtually, outside of the regular contract hours.

Duties and Responsibilities for ASAP instructors include but are not limited to:

- Assist students in completing class and homework assignments
- Provide instruction on curriculum and content, as needed
- Provide student with the necessary materials to complete assignments and/or assessments
- Explain task instructions and provide clarification as necessary
- Monitor student progress and provide support, re-teaching and/or feedback as necessary
- Communicate with parent, as needed

Program Dates/Hours:

- December 8 through June 18
- Two hours per week (scheduled as deemed appropriate by instructor and students)

Compensation:

- Stipend \$3,000

If interested, please submit a letter of interest to Director of Special Services, Kristina Anders at kanders@tccsnj.org