

Teaneck Community Charter School Board of Trustees

Minutes from Meeting: July 7, 2020

VIRTUAL MEETING

Meeting called to order: 7:07pm

Open Public Meetings Act notice read by Shelley Eleby

Attendance

Board Members Present

Doug Anderson	Kimberley Capers	Shelley Eleby
Julie Elliott	Yvette Gonzalez	Xiomara Hadnot
Lorelle Holway	Julie Mitchell	Renee Karibi-Whyte

Yvette Skaff (ex-officio)

Administrators Present

Ralph Gallo	Sonia Torres
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SWEARING IN OF NEWLY ELECTED BOARD MEMBERS

- **Oaths read by**
 - **Yvette Gonzalez**
 - **Xiomara Hadnot**
 - **Julie Mitchell**

CODE OF ETHICS REVIEW

- Read alternately by Board members

ELECTION

- **President**
 - **Shelley Eleby Nominated by Mitchell**
 - **Seconded by Holway**
 - **Eleby accepted the nomination**
 - **Voted in unanimously**
- **Vice President**
 - **Renee Karibi-Whyte nominated by Capers**
 - **Seconded by Hadnot**
 - **Karibi-Whyte accepted the nomination**

- **Voted in unanimously**
- **Treasurer**
 - **Julie Elliott Nominated by Capers**
 - **Seconded by Holway**
 - **Elliott accepted the nomination**
 - **Voted in unanimously**
- **Board Secretary**
 - **Kimberley Capers nominated by Karibi-Whyte**
 - **Seconded by Hadnot**
 - **Capers accepted the nomination**
 - **Voted in unanimously**
- **Assistant Board Secretary**
 - **Julie Mitchell nominated by Capers**
 - **Seconded by Holway**
 - **Mitchell accepted the nomination**
 - **Voted in unanimously**

APPROVAL OF MINUTES FROM JUNE 15, 2020

- Corrections previously made
- Moved by Mitchell , seconded by Karibi-Whyte; Voice vote; motion carried.

CURRICULUM UPDATE

- **ELA Presentation**

ADD PRESENTATION

- **Math Presentation**

ADD PRESENTATION

DIRECTOR'S REPORT

- Enrollment update - currently enrollment is 342 -- 339 students technically because two new kindergarten positions and one 6th grade placements are available.
- Personnel Update
 - Offered 5th/6th grade science teaching position to David Reed
 - Experienced teacher with KIPP in NYC.
 - TCCS Alumni

- There is still a vacancy for 7/8 social studies teacher
 - Administration currently In first round of those interviews
- Staff participated in drive-by retirement parades for Ms. Thomas and Ms. Bloom
- Facility Update
 - Maintenance currently on-going in the building
 - New head custodian met with staff today
 - Will be moving furniture to ensure social distancing
 - There will be brand new Promethean boards in the fall in all K-6 rooms
 - Hand sanitizers are being installed with CDC guidance
 - The remodel of the front entryway project is still moving ahead. Will be set for the beginning of the school year.
 - Trophy case placement in the Atrium
 - Asked to place that project on hold
 - Electing to put lockers for kindergarteners in the Atrium so personal belongings don't go back and forth into the instructional space to assist with COVID-19 prevention
- ESY (Extended School Year)
 - Taking place virtually
 - Started today
 - 20 days in total
 - All 5 special ed teachers are working
 - 22 Students receiving academic services and related services
 - 2 Students only receiving counseling
 - 5 Students only receiving occupational therapy (includes 504 students)
 - 8 Students only receiving speech and language
 - Most had 2 live classes with teachers
- Security Drills
 - Statement of assurance submitted
- Kindergarten Orientation and Assessments
 - Held on Thursday
 - Shelley Eleby, Shenita Straughn, Kindergarten teachers and Nurse Werking present
 - Students to possibly meet teachers on July 21st
- TCCS Restart Committee/Reopening
 - **Presentation:** <https://bit.ly/tccs-reopening-presentation-7-6-20>

- Special Board Meeting for Plan Approval (7/20/20)
 - Board questions:
 - What is the plan if teachers are unavailable or unable to teach?
 - Need data to make decisions
 - Are we working with the Teaneck school district?
 - Went to meeting coordinated by district
 - Will continue discussion
 - What will non-core teachers be doing?
 - Repurposing staff
 - Have to figure out everyone's roles and responsibilities
- President Eleby thanked Mr. Gallo, the administration and the SLT for working so hard on this planning.

OLD BUSINESS

- Board Self Evaluation
 - Must complete survey every year through SBA
 - SBA analyzes data and returns it to the board
 - Board will discuss findings in August, along with those of the faculty survey
 - Board will use information to develop our board goals
- Governance committee update on Staff survey
 - **Presentation:** <https://bit.ly/tccs-staff-survey-20-results>

NEW BUSINESS

- Committee Updates -
 - Curriculum committee met today
 - ELA/MATH Presentations
 - ELA UPDATES for next year
- 20-21 Committee Organization
 - Finance
 - Elliott Chair
 - Holway
 - Doug Anderson?
 - Governance
 - Capers Chair
 - Karibi-Whyte
 - Mitchell

- Curriculum
 - Hadnot Chair
 - Capers
 - Karibi-Whyte

- Communications
 - Mitchell Chair
 - Elliott
 - Gonzalez

- Facilities (Ad-hoc)
 - Eleby Chair

- Grievance (Ad-hoc)
 - Capers Chair

- Stipend
 - Elliott Chair

- TCSCO Liaison
 - Holway Chair

- Board Training
 - President Eleby will be in touch with the Board to choose convenient dates and topics for training

PRESENTATION OF THE RESOLUTIONS

Public Comment Resolutions

Public Comment General

- Is the 2-4 hr time period mentioned based on science and Covid transmission?
 - Not science on the time period, but with guidance on the topic
- What about Specials for special needs students?
 - Ms. Anders will be sending out follow-up to survey for those with an IEP
- Is there a new 5/6 Science teacher, did you mean 7/8?
 - No. That has been filled by Ms. Scalici

If parent is uncomfortable returning their child to school, will there be a plan for them?

- Not yet. We need to see the survey

- Can parents select in-school time slot?
 - Can't say yet
- Questions about safety on busing
 - There is some guidance
 - Waiting for further info from Teaneck
 - Actually organized by teaneck
- For Kindergarten
 - Will there be any play time?
 - Trying to integrate in some time for a full experience but want to maximize teaching time
- Will teachers be travelling to assigned classes
 - To reduce teacher exposure the recommendation is lessening time that adults spend together
 - Taking it into consideration looking at some teachers teaching multiple courses
- Will there be a commitment in the survey by parents to say if they are sending kids?
 - No really looking to gauge comfort level to send kids to school
 - Understand that family situation may change
- Will hybrid classes be in realtime?
 - Focusing now on in-person instruction
 - Online won't be as synchronous as he would like
 - Looking at other resources to assist
- Any steps re: ventilations system/UV lights?
 - Working with HVAC contractor to ensure that we're getting outside airflow
 - UV lights - different options about that. May be cost prohibitive.
- Grades 3-8, what will at-home (distance learning) look like?
 - Mainly self directed at home
 - Still working to figure out kids not in school
 - If full virtual, looking at revamping what distance learning looks like. Still working through details
- Will families still submit attendance?
 - No. There will be a different way to take attendance to keep accurate records.

Resolutions:

2007-01 - Budget Summary

- Moved by Hadnot; seconded by Elliott. Roll call vote; resolution carries.

2007-02 - Budget Summary

- Moved by Karibi-Whyte; seconded by Holway. Roll call vote; resolution carries.

2007-03 - SBA Financial Report (May 2020)

- Moved by Holway; seconded by Elliott. Roll call vote; resolution carries.

2007-04 - Appointment of Title IX Compliance Officer

- Moved by Karibi-Whyte; seconded by Capers. Roll call vote; resolution carries.

2007-05 - Appointment of 504 Compliance Officer

- Moved by Hadnot; seconded by Holway. Roll call vote; resolution carries.
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2007-06 - Appointment of Affirmative Action Officer

- Moved by Karibi-Whyte; seconded by Capers. Roll call vote; resolution carries.

2007-07 - ESEA (2021) Funding Allocation

- Moved by Elliott; seconded by Holway; Roll call vote; resolution carries.

2007-08 - Education Services Agreements (NRESC)

- Moved by Mitchell; seconded by Hadnot. Roll call vote; resolution carries.

2007-09 - Student Information System Agreement

- Moved by Mitchell; seconded by Holway. Roll call vote; resolution carries.

2007-10 -Technology Service Contract

- Moved by Karibi-Whyte; seconded by Mitchell. Roll call vote; resolution carries.

2007-11 - Personnel Appointment (Teacher)

- Moved by Karibi-Whyte; seconded by Mitchell. Roll call vote; resolution carries.

2007-12 - Personnel Appointment (Summer Employment)

- Moved by Holway; seconded by Mitchell. Roll call vote; resolution carries.

Meeting Adjourned at 9:35